

Long Hill Township Public Library
Minutes – Board of Trustees
July 17, 2007
Regular Monthly Meeting

The regular monthly meeting of the Long Hill Township Public Library Board of Trustees was called to order by President Phyllis Clemson at 7:45 p.m. The following members were present: Catharine Black, Brian Boylan, Phyllis Clemson, Diane Dellureficio, Stephen Napholtz, Kim Sadowski, and Dennis Sandow. Also present was Mary Martin.

Sunshine Law

The provisions of the Sunshine Law were taken as read.

Minutes

The June minutes were accepted on a motion moved by S. Napholtz and seconded by C. Black.

Treasurer's Report

The Bill List was accepted on a motion moved by D. Sandow, seconded by C. Black.

The Treasurer's Report was accepted on a motion moved by S. Napholtz, seconded by C. Black.

The Librarian's Discretionary Account and Petty Cash were accepted on a motion moved by D. Sandow, seconded by S. Napholtz.

Director's Report

(See attached Director's Report)

Additional Comments included:

- Looking to try many new angles for library programs. Specifically would like to address needs of teenagers – so will be trying a movie night and game night.
- The Senior Citizen bus will be making a stop when requested at the library during the normal Monday and Friday bus run to the senior center. Bus would be running between 10:30 and 11:30 a.m.
- Discussed new hires for the library. Discussion on appropriate and necessary background checks and approvals. Will continue discussion next meeting.

President's Report

- There will be a board workshop on August 22nd facilitated by Don Kuhn from 5:00 till 9:00 p.m., beginning with a sandwich dinner.
- There was a motion made to go into Executive Session at the conclusion of the meeting. Motion was made by P. Clemson and seconded by C. Black.

Old Business

Second reading of revised Administration Policy Manual sections 2:000 through 2:115 plus Appendix 1 and Appendix 2. Motion to accept revised policy sections made by C. Black and seconded by S. Napholtz. All voted in favor.

New Business

Reviewed first reading of revised Administration Policy Manual sections 2:120 and 2:121. Motion made to accept by C. Back and seconded by S. Napholtz. All voted in favor.

Adjournment

The meeting adjourned at 9:20 P.M. on a motion made by C. Black and seconded by B. Boylan. Adjourned into Executive Session for discussion of a personnel issue.

Respectfully submitted,

Kim Sadowski
Board Secretary